



## HAGLEY CRAFT FAIR VENDOR APPLICATION

Saturday, October 18 and Sunday, October 19, 2014

### General Information

The Hagley Craft Fair has the reputation as one of the finest craft fairs in the region.

This year's Fair celebrates 36 years of offering a unique shopping experience in two of Hagley's historic buildings on the beautiful grounds in Wilmington, Delaware.

- The event takes place on Saturday, October 18, 10am - 5pm and Sunday, October 19, 10am - 4pm.
- Admission is charged to the event.
- Food service is available on site.
- Shuttle service is provided between the two locations.

### Vendor Rules and Regulations

- All work must be original- conceived, designed, and executed by the exhibiting craft artist.
- Participation is required for entire open hours of both days.
- Booth spaces are approximately 8' x 10'; some are irregular in shape.
- Booth assignment is at the sole discretion of Hagley Museum and Library.
- A non-refundable application fee of \$10 is required with the application.
- Booth fee is \$225. **Please do not send booth fee until notification of acceptance.**
- Tables, chairs, and electricity are provided.
- Setup is on Friday (time varies depending on location of booth).



## HAGLEY CRAFT FAIR VENDOR APPLICATION

Saturday, October 18 and Sunday, October 19, 2014

Name: \_\_\_\_\_

Business name: \_\_\_\_\_ Phone: \_\_\_\_\_

Mobile Phone: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Email: \_\_\_\_\_ Website: \_\_\_\_\_

### Important Dates:

- April 1: Application deadline
- by May 9: Notification of acceptance via email

### Application Checklist

- ☐ Completed application      ☐ Signed acknowledgment of Rules and Regulations
- ☐ Attach a 100-word description of your work including your price points and 3-4 digital images of current work and 1 image of booth on a CD or emailed to: [djohnson@hagley.org](mailto:djohnson@hagley.org) with subject line: "Craft Fair 2014 images"
- ☐ \$10 check for non-refundable application fee. - **Do not send booth fee until acceptance.**  
**Make check payable to: Hagley Museum & Library**  
  
**Mail application materials to:**  
**Donna Johnson**  
**Hagley Museum & Library**  
**P.O. Box 3630**  
**Wilmington, DE 19807**

Note: Selections of vendors for the Hagley Craft Fair are made at the sole discretion of Hagley Museum & Library.



I have read this application and the official rules and regulations in their entirety. I understand that Hagley Museum and Library is not liable for any claim, loss, or damage of any kind to my exhibit or me and I agree to release and hold them harmless for such liability.

Vendor agrees to indemnify and hold harmless Hagley Museum from and against all claims of whatever nature arising from, or claimed to have arisen from, any action omission or negligence of the Vendor or arising from any accident, injury or damage whatsoever caused to any person or property arising out of the Vendor's operation.

I understand that failure to follow any of the listed conditions and requirements for participation in the Hagley Craft Fair is grounds for dismissal without refund.

Signature \_\_\_\_\_ Date \_\_\_\_\_